

THE FIRST UNITED METHODIST CHURCH SCHOLARSHIP FUND

First United Methodist Church, 200 Frederick Street, Hanover, Pa. 17331

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Scholarship Guidelines:

1. The fund shall be called “The First United Methodist Church Scholarship Fund.”
2. The Endowment Fund Committee through the Scholarship Fund Subcommittee shall administer the Fund, or any other non-designated moneys to be used for scholarship purposes.
3. Subcommittee members will be appointed by the Endowment Fund Committee and approved by the Church Council. Subcommittee members may be reappointed.
4. Scholarship awards are limited to active members of First United Methodist Church in Hanover, Pennsylvania.
 - a. Awards may be made to applicants seeking financial aid for full-time enrollment, including but not limited to Vocational-technical or Trade Schools, Nursing Schools, Health Care Institutes, Colleges, Universities or Seminary.
 - b. Or to those enrolled part-time in a Christian Seminary or Bible College.
5. The amount of the award shall be no less than \$500.00 per calendar year. The Scholarship Subcommittee shall determine the number of awards after a review of the interest income available for that year. Awards shall be of equal value.
6. Awards which will be given as grants, are to be used for Tuition only and will be made payable to the respective institution of higher learning on behalf of the student.. Exceptions to this limitation may be made in specific cases with the approval of the Scholarship Committee.
7. In the event all tuition and related educational costs are covered by other financial assistance, awards made by this fund may be held in trust for the recipient for one year, if applicable. If the amount of the award exceeds the educational expenses, the difference shall be retained in the fund and made available for future awards.
8. Criteria for determining the awards may include:
 - a. Involvement in First United Methodist Church ministry and programs and/or campus life ministries.
 - b. Academic record or aptitude in a particular endeavor.
 - c. Financial need.
 - d. Character, leadership abilities, extra curricular activities in school and community.
 - e. Educational and personal goals.
 - f. Presentation during interview and recommendations.
 - g. Extenuating circumstances or special factors.

9. The award will not be limited to first year or entry-level students.
10. Students are eligible to receive the award twice at the undergraduate level and twice at the Seminary level. A separate scholarship application form must be submitted with each request, complete with updated scholastic report and reference letters, if applicable.
11. If there are no applicants or if funds available in a given year are not fully used, remaining funds shall be available for distribution in subsequent years.
12. Applications will be available in the church office through April of each year. **Completed applications must be returned to the church office by April 15th.***
13. Awards will generally be presented during the month of June.
14. Names of the scholarship recipients will be reported to the Church Council, publicized through the congregation newsletter and presented during a church service.
15. The scholarship subcommittee shall:
 - a. Develop the necessary forms to make application.
 - b. Conduct personal interviews, if needed.
 - c. Determine award recipients annually.
 - d. Give periodic notice to the congregation regarding the existence and status of the scholarship program.
 - e. Review the scholarship guidelines annually, reporting revision to the Church Council for approval.
16. Information on the First United Methodist Church Scholarship Fund will be available from the Scholarship Committee and the Church office.

***Call, e-mail, or visit the church office to request an application.**

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